

Rules & Regulations

Compass Kidz Computer Training

BE SURE TO UNDERSTAND AND ABIDE BY THE RULES AND REGULATIONS OF COMPASS KIDZ

- Welcome to Compass Kidz. We guarantee an unforgettable, exciting computer adventure.
- Lessons compose of sessions of 20 - 30 minutes. Should a month have 5 weeks, there will be no class during the fifth week.
- Compass Kidz mobile units operate daily from 08h00 - 17h00. There will be no classes on **public holidays**.
- Compass Kidz will close on 30 November and will reopen in January.
- Pupils will, as far as possible, be accommodated in a class of their choice.
- Each pupil is appointed his/her own workstation.
- We support the one-on-one method of education.
- Application forms must be completed and sent back to the school to ensure placement.
- Application forms are strictly renewable on an **Annual Basis**.
- Enrolments and monthly fees are payable strictly in advance irrespective of public holidays and school holidays.**
- Payments can be made in cash, Internet or cheque payable to Carin Clemons t/a Compass Kidz. Yearly, quarterly class fees can also be paid in advance.
- A registration fee will be charged.
- All fees are payable before or on the seventh 7th of each month.
- Late payments are subject to penalty interest.
- We reserve the right to deny pupil's tuition if fees are in arrears.
- One month's notice is required should pupils decide to discontinue the course.
- In the event of it being impossible to present a lesson, the lesson will be rescheduled.
- I, the legal guardian, fully indemnify Compass Kidz of any claims regarding any emergency action, in the case of a medical emergency and of any responsibility in connection with any event taking place on the premises.



We point them in the right direction!!



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